

**CAREER SERVICES CENTER
West Virginia University
PO Box 6008
Morgantown WV 26506-6008**

CREDENTIAL RELEASE PERMIT

Release of student records requires the written consent of the student. For proper support of your occupational or graduate school search, the Career Services Center requests that you grant permission to release your credentials.

Credentials include: printed resumes, academic records, references, and for student teachers, the student teaching evaluations.

Requests for the credentials to be released may be initiated by: (a) employers or graduate schools; (b) the individual, for forwarding credentials to employers or graduate schools -- please be sure the employer or graduate school requires your credentials before having them sent; and (c) the Career Services Center to employers or graduate schools via referral service.

“I hereby grant permission to the West Virginia University Career Services Center to release all or part of my credentials including on-line electronic resumes to prospective employers or graduate schools in support of my candidacy.”

Signature _____ **Date** _____