

Joe B. Mountaineer

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EDUCATION

West Virginia University, Morgantown, WV Expected: May 2017
Bachelor of Science in Communication Studies
GPA: 3.5/4.0

EXPERIENCE

Gibbie's Pub and Eatery, Morgantown, WV August 2015 – Present
Team Leader

- Cultivate a teamwork environment to support kitchen operations and provide reliable service
- Hire and train new servers
- Bridge the gap between customers and management in an effective and efficient manner

International Collegiate Travelers, Washington, DC May 2016 – August 2016
Marketing and Communications Intern

- Assisted the Executive Director in coronation of various meetings, conferences, and banquet functions
- Created and distributed of marketing information, including press releases to international clientele that helped increase sales by 30%
- Aided in the development and implementation of internship and study abroad programs between both Italian and American High schools

LEADERSHIP

WVU Undergraduate Communication Association September 2016 – Present
Vice President

- Develop outreach projects and events dedicated to philanthropic endeavors
- Administer monthly meetings using Robert's Rules of Order when president was absent

Lambda Pi Eta (Co-ed Communication Studies Honor Society) October 2015 – Present
Treasurer

- Budget and allocate funds for different projects and events hosted by the organization

ACHIEVEMENTS

Dean's List Fall 2015 and Spring 2016
WV PROMISE Scholarship Fall 2013 – Present

SKILLS

Computer: Proficient in Adobe Creative Suite, HTML, Java, and full Microsoft Office Suite

Language: Fluent in German and Italian